



## STUDENT POSITION DESCRIPTION

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**POSITION TITLE:**

**Auraria Sustainable Campus Program - Compost Operations  
Student Associate**

**WORK UNIT: AHEC Planning**

**DEPARTMENT: Auraria Sustainable Campus Program**

**PAY RATE AT HIRE: \$18.29 (Work Study Preferred)**

**APPLICATION:** Accepting applications on a rolling basis but looking to hire ASAP.

**Preference will be given to those who apply by 09/02/2024.** To apply, send resume, cover letter, reference (preferred but not required), and any other relevant information to [scp\\_contact@ahec.edu](mailto:scp_contact@ahec.edu).

Auraria students currently enrolled in 6 or more credit hours over the summer can start during the summer. Auraria students enrolled for the fall will be given a start date during the second week of August.

**WORK HOURS:** 10-20 hours per week

**JOB SUMMARY:**

This position is responsible for helping the Auraria Sustainable Campus Program's (ASCP) Compost Operations. The Auraria Campus has a unique opportunity to manage its own compost stream collection and processing, utilizing a state-of-the-art in-vessel composter to create a fresh soil amendment for our campus. This position will assist the Compost Operations Manager in expanding and running the ASCP's composting efforts. The main responsibilities of this position include hauling (via electric trikes), sorting, processing, and data collection of organic materials. Staff will sort the collected compost stream into compostable and non-compostable materials to ensure proper processing.

The following skills/attributes are desired: positive attitude, experience riding bicycles, a willingness to perform manual labor with the potential to get dirty or messy, ability to work independently with little direction, and flexibility in switching tasks as needed. The ideal candidate will be able to work outside in variable weather conditions, commit to manual labor, work well with others as well as independently, be flexible with occasional

requests to work evenings and weekend as events necessitate, and have a passion for sustainability. This position will report directly to the Compost Operations Manager.

*The ASCP is committed to cultivating a culture of inclusion and connectedness because we know we can learn better together with a diverse team of employees. We welcome the unique contributions individuals can bring in terms of their education, opinions, culture, ethnicity, race, sex, gender identity and expression, nation of origin, age, languages spoken, veteran's status, color, religion, disability, sexual orientation, and beliefs.*

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### **JOB DUTIES:**

- Help with hauling and collection of full compost bins, exchanging them with clean, empty ones via electric tricycles.
- Sort through all material collected in the campus compost stream, separating all non-compostable materials from those that can be composted
- Properly disposing of/processing all separated materials
- Emptying and cleaning compost polycarts
- Maintaining a clean, safe, and efficient working environment
- Light maintenance and upkeep of electric tricycles
- Compost processing of organics utilizing our in-vessel compost system
- Collecting and tracking data on volume of compost material and contaminants
- Cleaning and maintaining equipment and supplies
- Participate in general ASCP programming and outreach as needed (i.e.: tabling, facilitating, or staffing events, program implementation, etc.)
- Participate in weekly team meetings and professional development activities
- Serve as an ASCP brand ambassador among your educational institution

### **DESIRED QUALIFICATIONS:**

- Ability to ride a tricycle
- Ability to lift 50lb
- Excellent communication skills
- Ability to manage several projects at once and adapt to changing priorities
- Passion for/knowledge of sustainability
- Positive attitude
- **Must be enrolled as a student at least part-time in any school on the Auraria Campus**

*Please provide Work Study eligibility along with a resume, brief cover letter, and a reference (preferred, but not required).*

**SUPERVISION:**

- This position will report to the Compost Operations Manager. In their absence, this position will report to the Waste Diversion Manager.

**ABOUT US:**

The Auraria Sustainable Campus Program is the student-fee-funded, quad-institutional sustainability program for the Auraria Campus. We implement projects and programs across seven pillars of sustainability to decrease the environmental footprint of the campus. We recognize that – as a part time position during schooling – employment with us is a steppingstone for students as they work toward landing a permanent job upon graduation. We offer periodic professional development trainings and coaching to help students move toward their career goals.

Learn more about our scope of work at [sustainableauraria.org](https://sustainableauraria.org).