



STUDENT POSITION DESCRIPTION

POSITION TITLE: Auraria Sustainable Campus Program Student Associate – Waste Diversion

WORK UNIT: AHEC Planning

DEPARTMENT: Auraria Sustainable Campus Program

PAY RATE AT HIRE: \$18.29 (Work Study Preferred)

APPLICATION: Accepting applications on a rolling basis until 09/07/2024, but looking to hire ASAP. **Preference will be given to those who apply by 09/02/2024.** To apply, send resume, cover letter, and any other relevant information to scp_contact@ahec.edu.

WORK HOURS: 10-15 hours per week

JOB SUMMARY:

This position is responsible for supporting the Auraria Sustainable Campus Program (ASCP) primarily through staffing our new pilot program for zero waste events, enhancing other waste diversion efforts on campus and waste education events. The selected candidate will work as part of a three person Waste Diversion team to staff various events around campus and help attendees sort their waste properly between Landfill, Recycling, and the newly available Compost. These efforts will help reduce the Auraria Campus' ecological footprint and we need individuals who are passionate to help us make a measurable difference. In addition to zero waste events, we also have other initiatives that will help improve our waste diversion numbers such as: bin-side waste education, placing new signs on bins, developing resource material to better educate the campus community, and a whole lot more. We need someone who can work well independently and on a team, has the creativity to come up with new ideas, and is passionate about helping the Auraria Campus become more sustainable and sharing that passion with other students! There is currently 1 vacancy in this area and we are looking for a one year commitment with possibility for continued employment.

Please provide Work Study eligibility (if applicable) along with a resume and brief cover letter.

The ASCP is committed to cultivating a culture of inclusion and connectedness because we know we are able to learn better together with a diverse team of employees. We

welcome the unique contributions individuals can bring in terms of their education, opinions, culture, ethnicity, race, sex, gender identity and expression, nation of origin, age, languages spoken, veteran's status, color, religion, disability, sexual orientation and beliefs.

Job Duties:

- Staff zero waste events as needed to assist the planners and/or attendees sort their waste properly (some nights and weekends necessary)
 - This will include: brainstorming ideas as a team, becoming an expert in waste/materials diversion, training others on waste, communicating regularly with students, staff, and faculty, and creating excitement about reducing the campus' waste!
- Work with event planners and marketing team to develop event-specific signs and other materials
- Provide bin-side education in high-traffic areas
- Aid in the development of the Green Event program through idea development and implementation
- Weigh and sort compost, recycling, and landfill materials collected at each zero waste event to evaluate impact
 - Transport waste bins and supplies, materials, and bags
- Assist in the deployment of new bins as needed
- Develop and implement goals and strategies to continually improve our event compost services and general waste diversion rates
- Become waste sorting experts and, time allowing, offer trainings as needed for other on-campus constituents
- Participate in general ASCP programming and outreach as needed (i.e.: tabling, facilitating or staffing events, program implementation, posting flyers, existing events, etc.)
- Actively participate in weekly team meetings and professional development activities
- Assist in the development of education and training materials for offices, student groups, and custodial teams
- Assist with the dorm move-in and move-out programming
- Monitor Hard to Recycle programs
- Complete regular reporting of campus-wide waste diversion rates through regular audits and diversion tracking

DESIRED QUALIFICATIONS:

- Passion for/knowledge of sustainability
- Excellent organizational skills, and a proven ability to see a project through from start to finish
- Excellent communication skills

- Ability to perform a variety of tasks, including office/computer-oriented work as well as manual labor such as lifting, carrying, pushing, pulling, bending, and walking/standing for long periods of time
- Excellent customer service personality; willingness to perform research for unanswered questions
- Ability to manage several projects at once and adapt to changing priorities
- Detail-oriented
- Positive attitude
- Desire to grow personally and professionally through mentorship, professional development trainings, and creative collaboration within the greater community/team
- Flexibility in schedule to accommodate event cycles; available some nights and weekends throughout the year
- **Must be enrolled as a student at least part-time in any school on the Auraria Campus**

SUPERVISION:

- This position will report to the Sustainability Manager. In their absence, this position will report to the Compost Operations Manager or Director of Sustainability.

Please provide Work Study eligibility (if applicable) along with a resume and brief cover letter.

ABOUT US:

The Auraria Sustainable Campus Program is a student-fee-funded, quad-institutional sustainability program for the Auraria Campus. We implement projects and programs across seven pillars of sustainability to decrease the environmental footprint of the campus. We recognize that – as a part time position during schooling – employment with us is a stepping stone for students as they work toward landing a permanent job upon graduation. We offer periodic professional development trainings and coaching to help students move toward their career goals.

Learn more about our scope of work here: <https://www.sustainableauraria.org>