



STUDENT POSITION DESCRIPTION

POSITION TITLE: Auraria Sustainable Campus Program - Compost Operations Student Associate

WORK UNIT: Auraria Campus Planning

DEPARTMENT: Auraria Sustainable Campus Program

PAY RATE AT HIRE: \$19.29 (Work Study Preferred)

APPLICATION: Accepting applications on a rolling basis, but looking to hire ASAP. Preference will be given to those who apply by 4/24/26. To apply, send a **resume**, a **cover letter**, a reference (preferred but not required), **work-study eligibility** and any other relevant information to scp_contact@ahec.edu.

Auraria students currently enrolled in 6 or more credit hours over the summer may be eligible to start during the summer. Auraria students enrolled for the fall or spring semester will be given a start date during the second week of August or January, respectively.

WORK HOURS: 15 hours per week

JOB SUMMARY:

This position is responsible for helping the Auraria Sustainable Campus Program's (ASCP) Compost Operations. The Auraria Campus has a unique opportunity to manage its own compost stream collection and processing, utilizing a state-of-the-art in-vessel composter to create a fresh soil amendment for our campus. This position will assist the Compost Operations Manager in expanding and running the ASCP's composting efforts. The main responsibilities of this position include hauling (via electric trikes), sorting, processing, and data collection of organic materials. Staff will sort the collected compost stream into compostable and non-compostable materials to ensure proper processing. Staff will work collaboratively and/or independently to process material into compost. Staff may also take on a compost-related waste diversion project for a given semester/year.

The following skills/attributes are desired: a positive attitude, experience riding a bicycle, a willingness to perform manual labor with the potential to get dirty or messy, the ability to work independently with little direction, and flexibility to switch tasks as needed. The ideal candidate will be able to work outside in variable weather conditions, commit to manual labor, work well with others as well as independently, be flexible with occasional

requests to work evenings and weekends as events necessitate, and have a passion for sustainability. This position will report directly to the Compost Operations Manager.

The ASCP is committed to cultivating a culture of inclusion and connectedness because we know we can learn better together with a diverse team of employees. We welcome the unique contributions individuals can bring in terms of their education, opinions, culture, ethnicity, race, sex, gender identity and expression, nation of origin, age, languages spoken, veteran's status, color, religion, disability, sexual orientation, and beliefs.

JOB DUTIES:

- Help with hauling and collection of compost bins, exchanging them with clean ones via electric tricycles.
- Sort through all material collected in the compost stream, separating all non-compostable materials from those that can be composted
- Properly disposing of/processing all separated materials
- Emptying and cleaning compost bins
- Maintaining a clean, safe, and efficient working environment
- Light maintenance and upkeep of electric tricycles
- Compost processing of organics utilizing our in-vessel compost system
- Collecting and tracking data on the compost material and contaminants
- Cleaning and maintaining equipment and supplies
- Participate in general ASCP programming and outreach as needed (i.e., tabling, facilitating, or staffing events, program implementation, etc.)
- Oversee a compost-related waste diversion project for a semester/year
- Participate in weekly team meetings and professional development activities
- Serve as an ASCP brand ambassador among your educational institution

DESIRED QUALIFICATIONS:

- One- year commitment (fall and spring semester)
- Ability to ride a tricycle
- Ability to lift 50lb
- Interest in soil health and compost
- Interest in waste diversion
- Ability to work independently or with a team
- Excellent communication skills
- Ability to manage several projects at once and adapt to changing priorities
- Passion for/knowledge of sustainability

- Positive attitude
- **Must be enrolled as a student at least part-time in any school on the Auraria Campus**

Please provide Work Study eligibility along with a resume, brief cover letter, and a reference (preferred but not required).

SUPERVISION:

This position will report to the Compost Operations Manager. In their absence, this position will report to the Waste Diversion Manager.

ABOUT US:

The Auraria Sustainable Campus Program is the student-fee-funded, tri-institutional sustainability program for the Auraria Campus. We implement projects and programs across seven sustainability pillars to reduce the campus's environmental footprint. We recognize that, as a part-time position during schooling, employment with us is a stepping stone for students as they work toward landing a permanent job upon graduation. We offer periodic professional development training and coaching to help students achieve their career goals.

Learn more about our scope of work at sustainableauraria.org.