



STUDENT POSITION DESCRIPTION

POSITION TITLE: Auraria Sustainable Campus Program Student Associate – Waste Diversion

WORK UNIT: AHEC Planning

DEPARTMENT: Auraria Sustainable Campus Program

PAY RATE AT HIRE: \$19.29 (Work Study Preferred)

APPLICATION: Accepting applications on a rolling basis until 02/08/2026, but looking to hire ASAP. **Preference will be given to those who apply by 01/11/2026.** To apply, send a resume, cover letter, and any other relevant information to scp_contact@ahec.edu.

WORK HOURS: 10-15 hours per week

JOB SUMMARY:

This position is responsible for supporting the Auraria Sustainable Campus Program as part of the Waste Diversion team. We are seeking individuals who are passionate about reducing the campus' ecological footprint and eager to help us make a measurable difference. The ideal candidate is someone who can work well independently as well as on a team, has the creativity to come up with new ideas, is passionate about helping the Auraria Campus become more sustainable, and is eager to share their passion with other students! Main roles of this position include staffing Green Events, managing the Free Store and donations, helping with hard-to-recycle materials programs, aiding in research initiatives and project development, and partaking in team-wide projects and programs. We are looking for a one-year commitment with the possibility for continued employment.

Please provide Work Study eligibility (if applicable) along with a resume and brief cover letter.

The ASCP is committed to cultivating a culture of inclusion and connectedness because we know we are able to learn better together with a diverse team of employees. We welcome the unique contributions individuals can bring in terms of their education, opinions, culture, ethnicity, race, sex, gender identity and expression, nation of origin, age, languages spoken, veteran's status, color, religion, disability, sexual orientation and beliefs.

Job Duties:

- Staff Green Events as needed to assist the planners and/or attendees sort their waste properly (some nights and weekends necessary)
 - This will include: becoming an expert in waste/materials diversion, training others on waste, communicating regularly with students, staff, and faculty, and creating excitement about reducing the campus' waste!
 - This requires occasional long hours on evenings and weekends
- Work with marketing team to develop informational materials, collaborate on educational programming, and outreach efforts
- Work with compost team to help with sorting and other compost operations as needed; help with daily collection of full compost bags in the Tivoli building
- Provide face-to-face education about waste diversion practices through presentations, bin-side assistance, and staff trainings
- Weigh and sort compost, recycling, and landfill materials collected at each Green Event to evaluate impact
 - Transport waste bins and supplies, materials, and bags
- Assist in the deployment of new waste bins and updated signage as needed
- Develop and implement goals and strategies to continually improve our campus waste diversion rate
- Become a waste sorting expert and assist with trainings (when applicable) for other on-campus constituents
- Participate in general ASCP programming and outreach as needed (i.e. tabling, facilitating or staffing events, program implementation, posting flyers, existing events, etc.)
- Actively participate in weekly team meetings and professional development activities
- Assist in the development of education and training materials for offices, food vendors, student groups, and custodial teams
- Assist with the resident hall Sustainable Move-In and Move-Out programming
- Maintain the Free Store through daily tidying and organization, sorting donations, and restocking the store as necessary
- Monitor Hard to Recycle programs, empty collection bins when full, sort materials as needed before pick-up
- Complete regular reporting of campus-wide waste diversion rates through regular audits and diversion tracking

DESIRED QUALIFICATIONS:

- Passion for/knowledge of sustainability
- Excellent organizational skills, and a proven ability to see a project through from start to finish
- Excellent communication skills

- Ability to perform a variety of tasks, including office/computer-oriented work as well as manual labor such as lifting, carrying, pushing, pulling, bending, and walking/standing for long periods of time
- Excellent customer service
- Willingness to perform research for unanswered questions
- Ability to manage several projects at once and adapt to changing priorities
- Detail-oriented
- Positive attitude
- Desire to grow personally and professionally through mentorship, professional development trainings, and creative collaboration within the greater community/team
- Able to adapt to the “ebbs and flows” of a changing schedule; showing resilience during busy times and taking initiative during slower ones
- Flexibility in schedule to accommodate event cycles; available some nights and weekends throughout the year
- **Must be enrolled as a student at least part-time in any school on the Auraria Campus**

SUPERVISION:

- This position will report to the Sustainability Manager. In their absence, this position will report to the Compost Operations Manager or Sustainability Coordinator.

Please provide Work Study eligibility (if applicable) along with a resume and brief cover letter.

ABOUT US:

The Auraria Sustainable Campus Program is a student-fee-funded, quad-institutional sustainability program for the Auraria Campus. We implement projects and programs across seven pillars of sustainability to decrease the environmental footprint of the campus. We recognize that – as a part time position during schooling – employment with us is a steppingstone for students as they work toward landing a permanent job upon graduation. We offer periodic professional development trainings and coaching to help students move toward their career goals.

Learn more about our scope of work here: <https://www.sustainableauraria.org>