



## INTERNSHIP DESCRIPTION

---

### **POSITION TITLE: Auraria Sustainable Campus Program Website Accessibility Intern**

**WORK UNIT:** Auraria Campus Planning

**DEPARTMENT:** Auraria Sustainable Campus Program (ASCP)

**PAY RATE AT HIRE:** 1 or 2-credit internship (decided upon hire); Unpaid

**APPLICATION:** Accepting applications on a rolling basis until May 29, 2026. To apply, send a resume, cover letter, and any other relevant information to [caroline.hausler@ahec.edu](mailto:caroline.hausler@ahec.edu).

**INTERNSHIP TIMEFRAME:** Preferred start date is June 8, 2026. End date is August 2, 2026.

**WORK HOURS:** 10-15 hours per week, in person. The intern will report to the Auraria Sustainable Campus Program office, located in the Tivoli Student Union, Room 346.

**JOB SUMMARY:** This internship is responsible for supporting the Auraria Sustainable Campus Program (ASCP) through revising the department's website to achieve Web Content Accessibility Guidelines (WCAG) compliance. The Americans with Disabilities Act Title II mandates that state and local government websites comply with WCAG 2.1 Level AA standards. WCAG standards ensure websites are accessible to people with disabilities to better serve all members of the community.

Website revisions will be made in the ASCP's website platform, Wix, using JavaScript and HTML. Upon the potential resolution of WCAG issues, this position will then focus on updating the ASCP's Climate Action Plan to a document format that can be easily revised as campus sustainability goals evolve. If all prior tasks are completed, the position will focus on auditing permanent ASCP signage on campus to determine which signs no longer meet brand compliance requirements for the ASCP and Auraria Campus, contain outdated information, or need to be replaced. The ideal candidate will work well with others and independently, and can also work effectively with little direction. This person will report directly to the ASCP Sustainability Coordinator.

*The ASCP is committed to cultivating a culture of inclusion and connectedness because we know we can learn better together with a diverse team of employees. We welcome the unique contributions individuals can bring in terms of their education, opinions, culture, ethnicity, race, sex, gender identity and expression, nation of origin, age, languages spoken, veteran's status, color, religion, disability, sexual orientation, and beliefs.*

---

## **JOB DUTIES:**

- Adhere to and maintain deadlines, communicate project details and status with supervisor, and implement feedback from critique and review
- Resolve primary and secondary WCAG issues during internship term and resolve tertiary accessibility issues, if time permits
- If all WCAG issues are resolved, reformat the ASCP Climate Action Plan and audit permanent ASCP signage on campus
- Adhere to ASCP brand guidelines and uphold website content expectations
- Participate in weekly one-on-one meetings with supervisor and Marketing Team meetings

## **DESIRED QUALIFICATIONS:**

- Advanced skillset in JavaScript and HTML
- Advanced skillset in Canva and Adobe Suite
- Website design experience (Wix preferred)
- Excellent communication skills
- Excellent organizational skills and a proven ability to see a project through from start to finish even with little direction
- Detail-oriented
- Positive attitude
- **Must be enrolled as a student at least part-time in any school on the Auraria Campus**

## **SUPERVISION:**

- This position will report to the Auraria Campus Sustainability Coordinator. In their absence, this position will report to the Auraria Campus Director of Sustainability or Sustainability Manager.

## **ABOUT THE ASCP:**

The Auraria Sustainable Campus Program is the student-fee-funded, quad-institutional sustainability program for the Auraria Campus. We implement projects and programs across seven pillars of sustainability to decrease the environmental footprint of the campus. We recognize that – as a part time position during schooling – employment with us is a steppingstone for students as they work toward landing a permanent job upon graduation. We offer periodic professional development trainings and coaching to help students move toward their career goals.

Learn more about our scope of work at [sustainableauraria.org](https://sustainableauraria.org)

